Minutes Template

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| Subject: | COMP90051 Statistical Machine Learning |
| Group name/ identifier | GooseHead |
| Meeting Location, Date & Time | Virtual environment (Zoom),  13September 2020, 1:00 PM - 6:00 PM |
| Group members present | Hailey Kim, Yu-Ting Liu, Chen-An Fan |
| Apologies |  |

# Actions from previous meetings

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| **Task** | **Who is responsible** | **Deadline** |
| Setup Gitlab | Hailey Kim | 12 Sep |
| Research on SVM | Hailey Kim | 13 Sep |
| Research on MLP & KNN | Chen-An Fan | 13 Sep |
| Research on Random Forest | Yu-Ting Liu | 13 Sep |
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# Items discussed and decisions made

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| **Item** | **Decision (if applicable)** |
| Deadline for models implements | Each person finishes her/him own model before 16 Sep. |
| Data sample size | Set the sample size for training to 100K |
| ML model discussion | Discuss the pros and cons of each ML model |
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# Agreed actions from this meeting

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| **Task** | **Who is responsible** | **Deadline** |
| Implement SVM, clustering, … | Hailey Kim | 16 Sep |
| Implement MLP & KNN | Chen-An Fan | 16 Sep |
| Implement Random Forest | Yu-Ting Liu | 16 Sep |
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# Next meeting

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| --- | --- |
| Location | Virtual (Zoom) |
| Date & Time | 16 Sep |
| Goals | Compare the prediction results of each model. Discuss the report structure. |